

Attention all Visitors

COLEMAN HALL VISITORS' DRESS CODE POLICY

The following will not be permitted into the facility:

- Sheer, see through clothing.
- Skirts and shorts that are more than two inches above the knee.
- Skirts with slits that expose the thigh area.
- Low-rise jeans that expose the thigh area.
- Shirts or blouses that expose chest area, shoulders, back and stomach.
- Tank tops and other tops that expose or threaten to expose the midriff area.
- T-shirts with inappropriate graphics or writing.
- Undergarments worn as outer wear.
- Heels more than two inches high.
- Open toe shoes, e.g., sandals, etc.
- Children wearing open toe shoes (sandals).
- Hat or scarf's (unless worn for religious purposes).

**VISITORS' WHOSE ATTIRE IS NOT IN
COMPLIANCE WITH THIS
DIRECTIVE WILL NOT BE PERMITTED
TO ENTER THE FACILITY**

***Visitors who violate this policy will be
subject to termination of future visits.***

Tranquility and Harmony Unit Schedule:

-SATURDAYS

Last Name Beginning With A-M: 1:00pm – 2:30pm

Last Name Beginning With N-Z: 2:45pm – 4:15pm

Serenity Unit Schedule:

-SUNDAYS

Last Name Beginning With A-Z: 2:15pm-4:00pm

(POST ON ALL OFFENDER, VISITOR AND EMPLOYEE BULLETIN BOARDS)**TO** All Concerned**FROM** 
Brenda L. Tritt
Director | BCC
Dennis J. Lauer
A/Director | PBPP**DATE** April 14, 2010**RE** Bureau of Community Corrections – Universal Set of Rules

Our goal is to provide offenders with a safe opportunity to successfully re-enter the community. Basic security measures are enforced for the protection and safety of all who enter the facility and live in our community. **PBPP and DOC (CCC/CCF) employees shall assist each other in enforcing the following at all facilities:**

- ✓ All persons are subject to search while on the Center's property.
- ✓ Unauthorized weapons and/or illegal substances are not permitted in the Center.
- ✓ All offenders are subject to drug and alcohol testing.
- ✓ Violence of any kind will not be tolerated.
- ✓ Criminal violations must be immediately reported.
- ✓ Gang and/or hate group activity within the Center will not be tolerated.
- ✓ Offender use of motor vehicles is strictly prohibited without written permission from the Center Director in limited circumstances; PBPP shall sign off on all parolee requests as well.
- ✓ All use/possession of cell phones by offenders is strictly prohibited without written permission from the Center Director in limited circumstances; PBPP shall sign off on all parolee requests as well; **Unauthorized cell phones are considered CONTRABAND and will be confiscated. Contraband cell phones will NOT be returned and will be destroyed by the Center Director/Security Designee.**
- ✓ Unauthorized offender absence/exit from the Center will not be tolerated.
- ✓ Intentional activation of the fire/exit alarms when no emergency exists is prohibited.
- ✓ Offender access to unauthorized areas of the center will not be tolerated.
- ✓ ID cards/badges are required for all employees, PBPP, and offenders and must be visibly displayed at all times.
- ✓ Offenders must adhere to all applicable DOC, PBPP and Center rules.
- ✓ Offenders must follow direction provided by every staff member regardless of offender status or the employee's agency.
- ✓ DOC and PBPP jointly collaborate on an offender's progress and compliance in the Center through;
 - Joint orientation; case management, disciplinary hearings and house meetings for parolees;
 - Joint searches of parolees and pre-release.

Failure to follow the direction provided in this document or from staff may result in your immediate removal from the Center; disciplinary action; and/or applicable legal consequences.