

## **VISITATION SCHEDULE AND RULES**

### **Schedule for Adults:**

Monday - Friday: 7:00 pm - 9:00 pm

Sat/Major Holidays: 1:00 pm - 3:30 pm

Sat/Major Holidays: 6:00 pm - 8:00 pm

Sunday: 1:00 pm - 3:30 pm

### **Schedule for Children (resident's last name):**

Saturday: 6:00 pm - 8:00 pm (ALL)

Wednesday: 7:00 pm - 8:30 pm (A-J)

Friday: 7:00 pm - 8:30 pm (K-Z)

### **Visitor's Information and Application Sheet**

Community Alternatives of the Black Hills, (CABH) encourages the resident population to have regular visits with family and friends. CABH is a community corrections program which seeks to facilitate the process of adult felons making a successful transition into the community.

In order to assure that visits are productive and meet the standards set by CABH, the South Dakota Department of Corrections, and the Federal Bureau of Prisons, the following rules must be observed by visitors and residents in this facility.

Resident Management has total authority during visiting hours.

1. All visitors must have reached the age of 18. Anyone under the age of 18, including spouses must have prior written approval from the Director
2. Visitors must immediately sign in at the Resident Manager Office upon arrival. And leave their drivers license or other form of picture ID with the Resident Manager until the visit is completed. Visitors will be asked to wear visitor badges and these need to be visible at all times. All Visitors must sign out upon leaving the property.
3. **NO CELL PHONES may be brought into the agency during visiting hours.** There are **NO** exceptions to this rule.
4. Visitation is allowed in the Dining Room area only. No Visitation should occur in the hallways or in any other place on the facility grounds. Or outside of visiting hours.
5. Alcohol, drugs or drug paraphernalia are prohibited on the property of CABH. Visitation will be prohibited if visitors are suspected of being under the influence of any drug. Upon suspicion, visitors may be subject to a Breath Analysis tests before approval of visitations. Law enforcement may also be notified.

6. Weapons or items that can be used as weapons are prohibited on the property of CABH.
7. Visitors shall not engage in any form of behavior that is disruptive to the normal operation of this facility. Visitors engaged in disruptive behavior will have their visiting privileges suspended or terminated. Gang clothing, gestures, or activities are prohibited.
8. All items brought to the resident must be given to the Resident Manager for inspection when you sign in. Do not give anything directly to the resident.
9. Visitors are subject to searches of their person, belongings and vehicles while on agency property. If it is believed that contraband is being brought into the facility or on agency grounds Law enforcement may be notified.

10. Visiting Schedules are limited to the following times:

- A. Monday – Friday                      7:00pm-9:00pm
- B. Saturday and Major Holidays      1:00pm-3:30 pm & 6:00pm -8:00pm
- C. Sunday                                      1:00-3:30pm

**Children can visit residents only at the specified times and only if there is no objection from Probation Officers, treatment providers and Program Counselors. The times allowed for children are:**

**Wednesday for the residents whose last name starts with A-J 7:00pm-8:30pm**

**Friday for the residents whose last name starts with K-Z 7:00pm-8:30pm**

**Saturday ALL RESIDENTS 6:00pm -8:00pm**

11. Visits are limited to two visitors at a time
12. Visitors may utilize the restrooms in the facility by requesting that staff unlock the doors.
13. Sexual or physical contact, or any form of provocative behavior or clothing is prohibited in the facility or on agency grounds. Upon arrival or departure, visitors may extend cordial and brief embrace of the resident whom they are visiting. During visitation holding hands will be allowed.

14. Visitors that are currently on probation or parole for a felony crime will not be allowed to visit with residents.
15. Residents who are under sanctions which include suspended privileges may not have visitors
16. The application will be reviewed by resident management for concerns or questions, and to ensure that the application is complete. If no concerns are immediately known by resident management the visitation will be authorized. If there are concerns on part of the resident management, the application will be forwarded to the Director for further review. If concerns persist, you may be contacted by case management for an interview. The interview will either be conducted telephonically or Case Management will require you to make an appointment at Community Alternatives.
17. Visitors will be permitted to visit one resident only. Unless warranted with special circumstances and with written approval of the director designee.
18. If you have any questions concerning resident visitation, contact the on duty Resident Manager. Resident Management has total authority during visiting hours.